

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: May 15, 2017
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Paul to approve the 04/17/17 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl.Crockett

Cl.Crockett: We received a letter from Tekk Comm in Franklinville, who we deal with for pagers and radios, that they are closing.

We received a letter from auditors Bowman & Company to certify our quarterly tax payments from the Borough in 2016.

We received a letter from Pres. Craig Wells, Fire Co. No. 1 regarding problems they are having at their Station with car break-ins and encounters with the break-ins. They are asking consideration for a camera security system.

Comm. Ruth: Any other correspondence? (hearing none)

Treasurer’s Report – Comm. McManus

As of 05/15/17:

TD Bank General Checking	62,141.05
TD Bank Money Market Account	654,573.19
TD Bank Money Market Capital	243,871.62
TD Bank Payroll Checking	24,000.08
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,041.42
Petty Cash	200.00
Total Current Assets	1,008,288.72

Motion made by Comm. Weindel, seconded by Comm. Paul to accept the Treasurer’s Report as read.

Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 43 bills totaling \$34,260.14.

Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Fitness Center – Comm. Paul

Comm. Paul: I got an email the Stairmaster is broken, and it's out of warranty. I called the guy today and I'll give him a call tomorrow and let him know it's out of warranty to come down and look at it. I also ordered some wipes, towels and soap for the washer.

Turn-Out Gear – Comm. Paul

Comm. Paul: The new fronts are ordered along with the new helmets.

Fire Department Equipment – Comm. Paul

Comm. Paul: All the equipment is in for the new truck except for a few things just ordered last week, they should be here any day hopefully.

Recruitment / Membership – Comm. Paul

Comm. Paul: There is a new member, Vondez Jackson from Battalion 2, and there are 3 apps out for interviews now. That's all I got.

S.O.G.'s – Comm. Paul

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: The asphalt was fixed out front so I'm going to see about releasing the check to the asphalt guy because we were holding that for a while, so that's taken care of.
I will meet with Craig Wells in reference to the cameras and discuss what we can do with that, and report back next month what we come up with.

EFA Nolan: Wayne, can we see if No. 3 can do something with the grass or hire somebody?

Comm. Hans: Yeah if not we have to do it, that's another issue...

EFA Nolan: I don't think we should have to do it ourselves, that's up to you guys.

Comm. Hans: Correct, it should be on them that they take care of that.

EFA Nolan: Right, whether they want to hire somebody to do that or not. It's supposed to look like a business, and it looks like crap with all that grass.

Comm. Hans: I know we always pay for the mulch and all that stuff.

EFA Nolan: Yeah we do all that, which I don't think we should do, but that's fine. I think they can take care of cutting the little bit of grass that's there if you want to talk to them.

Comm. Hans: Yep, not a problem, I'll take care of that.

Health & Safety – Comm. Hans

Comm. Hans: We had two physicals done by two new members.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: There were two markers I fixed, one off the White Horse Pike at Brighton Ave., and one on 4th Avenue. I tightened them up. Other than that, that's all I have at this time.

Uniforms – Comm. Weindel

Comm. Weindel: Two weeks ago we had a guy from Action Uniforms come down. I'm trying to get all the uniforms squared away so if there comes a time we really have to get everybody in uniform we'll be up to snuff as far as Class A's and B's. I authorized Mike to go through with the order so we won't have to worry about who has what. I also ordered extra hats that are available for \$15 a piece if anybody wants them. That's all I got.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Fuel – Comm. Weindel

No report.

Train Display – Comm. Weindel

No report.

Computers – Comm. McManus

No report.

Apparatus – Comm. McManus

Comm. McManus: I went up and saw the new truck last week for the final inspection. It wasn't completed, but there is only one major thing that has to go on it, the tire pressure monitor. There are some other odds and ends that are small like portable chargers and stuff that have to be mounted. This weekend it will be up in Harrisburg, and probably looking at three weeks for delivery.

Comm. Ruth: Do we have to have a check ready?

Comm. McManus: I filled out the title information page. They haven't given me a price yet. The way it's stated is, once we accept the truck, and there is a box on there that I check that the check is in the mail and you have to fill it out as to who to make the title out to and all that stuff. Then they're going to do the gold leaf, then do the radio here.

As far as the other trucks, there have been some small issues...the Utility is out of service right now. It's got a broken transmission cooler hose. Justin is going to take care of that tomorrow. And the Squad has an air leak, the air drain on the front suction. He's going to take a look at that tomorrow also.

Starting this month, they're going to do all of our chassis PM's anyway, so they're going to go over the truck soup to nuts, the pumps and everything, so everything should be good after that.

EFA Nolan: Are you going to do the Squirt too?

Comm. McManus: Yep, might as well do it.

EFA Nolan: OK, that way whoever is buying it...

Comm. McManus: Justin is working on the computer mount for the new truck yet. I told him he's got about 3-4 weeks to figure it out, so he's going to take care of that.

Communications – Comm. McManus

Comm. McManus: As far as the radios, what we're going to do is, I got prices from Wireless because Tekk Comm is going out of business. We have the two OEM radios, but they're not remote mount. They want a \$1,000 each to convert them to remote mount, then that truck would have 2 radios in it. So that's like \$4,000. I'm just going to take the radios from the old truck and have them switch it over to the new truck. We might have to do it for a couple days like we did when we first got the radios, use a portable or something. That's all I've got.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for 04/17/17 – 05/15/17 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

Administration / Personnel – Comm. Ruth

Comm. Ruth: On Saturday, June 3rd, the NJ State Fire District's Association will be having their quarterly meeting at this Station. I believe it starts, the delegates come in at 8:30am, the regular meeting is 9:00am. We'll have representatives from District's all over the State down here on that morning. We'll be serving coffee, donuts and orange juice. We'll have to set up before Saturday morning, and Kathy's going to work.

EFA Nolan: Do you want any members here?

Comm. Ruth: I've never seen any members at any of the Stations we've been to, so I'll find out between now and then and let you know.

Comm. Weindel: Set up on the Friday night, when is it?

Comm. Ruth: June 3rd, it's a Saturday. And Frank, with the grass can we get it taken care of?

EFA Nolan: If Bobby doesn't want to do it, you need somebody. I just got somebody to do Battalion 2. I know he's good and we'll get it done. And if he wants somebody, tell him to let me know.

Training Division – Comm. Ruth

No report.

Executive Fire Administrator's Report – E.F.A. Nolan

EFA Nolan: The report for 04/17/17-05/15/17 was read aloud by EFA Nolan, a copy is attached to the minutes.

President's Report – Comm. Ruth

Comm. Ruth: President's? (hearing none)

Councilman Liaison – Mr. DiDominico

Mr. DiDominico: I don't have anything new, but I will follow up with the Arborwood thing also on the Council end.

Comm. McManus: We were talking about the cab on the Squrt, Brett hit those speed bumps that night, I wonder if that damaged something?

Comm. Hans: With the cab?

Comm. Paul: Yeah, it was hit pretty hard that night.

EFA Nolan: Did he, he forgot?

Comm. Paul: That was before we knew they were in there.

Comm. Hans: That could be very well.

EFA Nolan: Yeah, that could be it.

Solicitor – R. Tavani

Sol.Tavani: Thank you Mr. Chairman. I did receive a letter from our Auditor for the 2016 legal audit letter. I did respond to the Auditor on 05/12/17 advising there are no pending threatened litigation, claims or assessments against the District. They are working on the Audit which I believe is going to be completed in June. We do have two matters for Closed Session, contract issues and we have a Resolution to go into Closed Session for that.

Resolution 2017-14. That's all I have for public, everything else is Closed Session.

Resolutions – Comm. Ruth

Comm. Ruth: **Resolution 2017-14** Authorizing Closed Session.

Motion made by Comm. McManus, seconded by Comm. Weindel. Roll call vote, all yes.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: New Business?

Comm. Weindel: Do you want to address that letter about No.1's security thing...

Comm. Ruth: Comm. Hans is going to come back with something next month.

Public Portion – Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. McManus to open to the public. All in favor, ayes have it. (hearing none)

Motion made by Comm. Hans, seconded by Comm. Paul to close to the public. All in favor, ayes have it.

6:21 PM
05/15/17
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of May 15, 2017

May 15, 17

ASSETS

Current Assets

Checking/Savings

1000 · CASH

1010 · TD Bank General Checking 62,141.05

1011 · TD Bank Money Market Acco... 654,573.19

1013 · TD Bank Money Market Capital 243,871.62

1020 · TD Bank Payroll Checking 24,000.08

1030 · TD Bank LEA Dedicated Pen... 7,461.36

1040 · TD Bank LEA Trust Penalty 16,041.42

1090 · Petty Cash 200.00

Total 1000 · CASH 1,008,288.72

Total Checking/Savings 1,008,288.72

Total Current Assets 1,008,288.72

TOTAL ASSETS 1,008,288.72

LIABILITIES & EQUITY 0.00

LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE
LINDENWOLD, NEW JERSEY, 08021
856-346-0935
(Fax) 856-346-3638

5/1517

FIRE MARSHAL'S REPORT

April 17, 2017 to May 15, 2017

Inspections Completed to date:

1. Laurelwood Liquor
2. A&H Aferician Jamaican
3. A-1 Hollywood Braiding
4. Clementon Grocery
5. Clementon Family Practice
6. Rite Aid
7. Arlong Auto
8. VIP Beauty
9. Gino's Pizza
10. Nvyeye Wear
11. Exclusive Barber
12. Express Savings Drug Store
13. Little Drops Daycare
14. Birchwood / Quail Run
15. Ernco (Office renovated and currently up for rent)
16. International Welding
17. Linden Auto Body
18. Lindenwold Boro Fuel Pumps
19. Lindenwold Community Center
20. Lindenwold Gardens Pump House
21. Lindenwold Memorial Park Concession Stand
22. Lindenwold Park Field House
23. Lindenwold Football Field Out Buildings
24. Lindenwold Public Works
25. Lindenwold Sewer Department
26. Lindenwold Pump Station 1
27. Lindenwold Pump Station 2
28. Lindenwold Pump Station 9
29. Lindenwold Pump Station 12
30. Mega Wireless (New Location)
31. Old Balsamos Pizza Emerson Ave. (renovated and currently up for rent)
31. Water Ice factory
32. Lenas Water Ice.

Re - Inspections completed:

1. National Furniture
2. Aarons Electronics

Complaints: Received: 1 Complaints: Resolved: 1 Imminent Hazards 0

Requested Response: 0 Time Extensions: 0

Civilian Burn Reports: Permits Issued: Type I 0 Type II 0

Penalties Issued: 0

Comments to District Commissioners:

1. Attended the Five County FM meeting 4/20/17
2. Complaint of the road conditions in Georgetown Condo's – the complex did a temporary patch to the holes in the road, they have an engineer preparing a plan to pave the road.
2. Re – Inspection Georgetown Condo's 5/11/17
3. Investigation of attempted arson fire by Kim Binyard at 2309 The Landings 5/11/17
4. 2017 Re-invoices completed for NLH (about 40) and mailed out 5/15/17

Fire Prevention Programs: 0

Problems: 0

Code Violation Investigations:

Total fee's received to date: LHU Rebate: 2017 1st. ¼ \$3,046.55
LHU Rebate: 2nd qtr. LH \$1,346.80

LHU Rebate:
LHU Rebate:

NLH Registrations:

Registrations: \$13,846.00

Registration late fee: \$ 772.00

Permits: \$ 374.00

Penalty: \$

Total for 2017 \$19,385.35

Total for 2016 \$32,707.64

For Better Fire Protection,

Michael J. Nolan, Fire Official

Tim D. Shannon, Fire Prevention Specialist

Mike Breeze, Fire Prevention Specialist

BOARD OF FIRE COMMISSIONERS

LINDENWOLD FIRE DISTRICT NO.1

2201 BANGOR AVENUE
LINDENWOLD, NJ 08021
PHONE: 856-346-0935
FAX: 856-346-3638

May 15, 2017

May 2017 Chief's Report

1. Attended EMS Symposium 4/26/17
2. Attended the Pre-Construction meeting for Berlin Rd. / Lake Blvd. 5/26/17
3. Attended the NJDFS Class – PEOSHA Class 5/2/17
4. Attended the NJDFS Class – FDNY Black Sunday 5/8/17
5. Went to KME with Truck Committee for Final Inspection of new truck 5/10/17
6. Inspection of new equipment for new truck with Capt. Burns 5/11/17
7. Attended C.C. Chiefs and Officer Reg. Board meeting 5/11/17
8. Working fire 53 Watson Blvd. – Clementon 5/13/17
9. Attended the Camden County College – Fire Science Advisory Board meeting 5/15/17

The Department will participate in the Memorial Day Tribute at Lindenwold Park on May 29, 2017

The Department will participate in the Annual Memorial Service, which is conducted each year at the Camden County Regional Emergency Services Training Academy.

Special recognition will be given to the Camden County school children whose posters were picked for NJ State competition. The Department has one student from school no. 5 that was picked.

Michael Nolan
Executive Fire Administrator/Fire Official
Lindenwold Fire Department
Cell - 609-923-8354

RESOLUTION 2017 – 14

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session

WHEREAS, matters have come before the Board of Fire Commissioners as follows: Contract matters.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 05/15/17 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with this contract matter shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 05/15/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk